

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 16, 202, at 6:45 p.m., in person Olean High School Board Room, 410 West Sullivan Street Olean, NY. The meeting was called to order by Kelly Keller, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT:

Kelly Keller, President
Mary Hirsch-Schena, Vice President
Ricky Bee
Elizabeth Burrows
Lee Filbert
Julio Fuentes
Rene' Hauser
Kevin Stevens
Tatiana Warmley – Student Board Member

Absent:

Daniel Farnham

ALSO PRESENT:

Dr. Genelle Morris, Superintendent
Victoria Zaleski-Irizarry, District Clerk
Jenny Bilotta, Business Administrator
Dr. Michael Irizarry, Assistant Superintendent of Academic Services
Jeff Andreano, Olean High School Principal
Richard DiMartino, OIMS Assistant Principal
Maureen DiCerbo, OIMS Principal
Marie Rakus, Teacher
Kellen Quigley, Olean Times Herald

Others:

Brandi Peterson
Eric Peterson
Andrea Harris
Sally Bullers
Max Bullers
Theresa Baginski
Erin Bullers
Ryan Carney
Hayleigh ?

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Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as amended: include a motion to approve the appointment of Board Committee membership.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Commendations/ Communications and Welcome

Introduction of new staff: Brandi Peterson and Andrea Harris

Communications/
Commendations

Public Comments:

None

Public Comments

Discussion Items:

2nd Reading

Discussion Items

- a. Policy #5511 - Reserve Funds
- b. Policy #5560 - Audit Committee
- c. Policy #5610 - Insurance
- d. Policy #5710 - Transportation Program
- e. Policy #5730 - Transportation of Students
- f. Policy #5731- Idling School Buses on School Grounds
- g. Policy #5740 - School Bus Safety
- h. Policy #5750 - Qualifications of Bus Driver
- i. Policy #5751 - Drug and Alcohol Testing for School Bus Drivers
- j. Policy #7350 - Timeout and Physical Restraint
- k. Policy #7520 - Accidents and Medical Emergencies
- l. Policy #7522 - Concussion Management
- m. Policy #8280 - Instruction for English Language Learners

2023-2024 Board Committee Appointments

Board Committee
Appointments

| Audit w/Finance Sub Committee | Building & Grounds | Operations | Curriculum |
|-------------------------------|--------------------|----------------------|--------------------|
| Julio Fuentes, Chair | Ricky Bee, Chair | Kevin Stevens, Chair | Lee Filbert, Chair |
| Lee Filbert | Dan Farnham | Ricky Bee | Elizabeth Burrows |
| Rene' Hauser | Julio Fuentes | Elizabeth Burrows | Rene' Hauser |
| Kevin Stevens | Mary Hirsch-Schena | Dan Farnham | Mary Hirsch-Schena |

Board Report:

- a. NYSED Law Conference – July 25 & 26
- b. NYSSBA Annual Convention – October 20 - 22

Board Report

Superintendent Report:

- a. Board Retreat – July 23rd at Holiday Valley
- b. Goal Setting – in August – three possible dates; respond to email regarding availability
- c. Corporate Challenge – OCSD had the highest participation

Superintendent
Report

Student Member Report:

Tatiana Warmley – she is very excited to join the board

Student Member
Report

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Moved by L. Filbert, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items: Consent Agenda

BE IT RESOLVED, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held June 4, 2024 and June 25, 2024.

That the CSE recommendations reviewed on July 16th be approved.

2023-2024

| |
|-----------|
| 908003635 |
|-----------|

2024-2025

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| 908001978 | 908000606 | 908003317 | 908004223 | 908004524 |
| 908002457 | 908002829 | 908002401 | 908002531 | 908003497 |
| 908001520 | 908002681 | 908004436 | 908002416 | 908003203 |
| 908002034 | 908004045 | 908004277 | 908000595 | 908004334 |
| 908002482 | 908001425 | 908005258 | 908002566 | 100120000 |
| 908003955 | 908004446 | | | |

That the CPSE recommendations reviewed on July 16th be approved.

2023-2024

| |
|-----------|
| 908005244 |
|-----------|

2024-2025

| | | | |
|-----------|-----------|-----------|-----------|
| 908004887 | 908005227 | 908005251 | 908005128 |
|-----------|-----------|-----------|-----------|

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by J. Fuentes, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to designate Mary Hirsch-Schena as the voting delegate for the Annual Business Meeting of the New York State School Boards Association which will be held October 10, 2024.

NYSSBA Voting Delegate

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Hauser, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to designate Mary Hirsch-Schena as the delegate and Julio Fuentes as the alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2024-2025 school year.

Allegany/Cattaraugus School Board Association Delegate and Alternate

Ayes 8

Nays 0

Motion Carried

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Moved by R. Hauser, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following school policies. These policies are to supersede any current School Board Policies regarding the same matter.

Adoption of Policies

- a. Policy #5511 - Reserve Funds
- b. Policy #5560 - Audit Committee
- c. Policy #5610 - Insurance
- d. Policy #5710 - Transportation Program
- e. Policy #5730 - Transportation of Students
- f. Policy #5731- Idling School Buses on School Grounds
- g. Policy #5740 - School Bus Safety
- h. Policy #5750 - Qualifications of Bus Driver
- i. Policy #5751 - Drug and Alcohol Testing for School Bus Drivers
- j. Policy #7350 - Timeout and Physical Restraint
- k. Policy #7520 - Accidents and Medical Emergencies
- l. Policy #7522 - Concussion Management
- m. Policy #8280 - Instruction for English Language Learners

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fuentes, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the affiliation agreement between the Olean City School District and the Commonwealth University of Pennsylvania for student teaching, internships, etc.

Policy Deletion

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by R. Hauser, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agreement between the Olean City School District and Darla Kent for Occupational Therapy Services at a rate of \$75.00 per hour; not to exceed \$3,500.00.

Darla Kent Contract
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Hauser, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Services Contract between the Olean City School District and Brittany Hutley for the period of September 1, 2024, through June 30, 2025, for Sign Language Interpretation Consultant Services.

Brittany Hutley
Contract Approved

2024-2025 Rate
\$25.00/hr
Mileage/IRS rate
Up to 6 hours per day
Maximum of 15 days

2022-2023 Rate
\$25.00/hr
Mileage/IRS rate
Up to 6 hours per day
Maximum of 15 days

Ayes 8

Nays 0

Motion

Moved by L. Filbert, seconded by E. Burrows, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Professional Services Agreement between the Olean City School District and Rosellen A. Peek for vision and orientation and mobility services for the period of July 1, 2024, through June 30, 2025.

Rosellen Peek
Contract Approved

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2024-2025

\$125 – evaluations/interviews

\$90/hr – direct instruction

\$30/hr – teacher/OT/PT consultations

\$30/hr – docs, IEP writing, progress reports

\$30/hr – attendance at IEP meetings

\$30/hr – training sessions/presentations with staff

2023-2024

\$125 – evaluations/interviews

\$90/hr – direct instruction

\$25/hr – teacher/OT/PT consultations

\$25/hr – docs, IEP writing, progress reports

\$25/hr – attendance at IEP meetings

\$25/hr – training sessions/presentations with staff

Ayes 8

Nays 0

Motion Carried

Moved by R. Hauser, seconded by E. Burrows, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with the Rehabilitation Today for the period of July 1, 2024, through June 30, 2025, for evaluations and on-going therapy services.

Rehabilitation Today
Agreement
Approved

2024-2025

\$65.00 per 30 minute treatment

2023-2024 Rate

\$55.00 per 30 minute treatment

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the non-financial Services Contract/Business Associate Agreement between the Olean City School District and the New York State Association of Regional Council, Inc. (NYSARC, Inc.) for the period of July 1, 2024, through June 30, 2025, regarding community prevocational services/pathway to employment.

NYSARC, Inc.
Agreement
Approved

Ayes 8

Nays 0

Motion Carried

Moved by E. Burrows, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to award the high school cafeteria new serving line bid to The Same Tell Companies in the amount of \$181,725.00.

New High School
Service Line Bid
Awarded to The
Same Tell
Companies

Ayes 8

Nays 0

Motion Carried

Moved by J. Fuentes, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to create one (1) part-time, 10-month, Senior Food Service position, 5.75 hours per day, for the 2024-2025 school year.

Senior Food Service
Position Created

Ayes 8

Nays 0

Motion Carried

Personnel Action – Item A

Personnel Items
Approved

Moved by L. Filbert, seconded by R. Hauser, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Items listed in Personnel Item A.

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| Resignations: | | | | | | | | |
|------------------------------------|------------|-------------------------------------|------------------------|-------|--------------|---------------|---|------------------|
| Last Name | First Name | Position | Effective | | | | Comments | |
| Macaluso | Amy | Special Education - Grade 4 | 6/30/2024 | | | | | |
| Zampogna | Megan | Teacher Aide - OIMS | 7/15/2024 | | | | Pursuing MS Degree | |
| Green | Lindsey | Teacher Aide - EV | 6/27/2024 | | | | | |
| Stein | Christa | Music Teacher - OIMS | 8/27/2024 | | | | For purposes of relocation | |
| Hendricks | Jenna | Science Teacher - OHS | 7/31/2024 | | | | For purposes of other employment | |
| Kent | Darla | Occupational Therapist | 7/1/2024 | | | | | |
| Schuman | Ashlyn | Art Teacher - OHS | 7/17/2024 | | | | For purposes of relocation | |
| Forrest | Hannah | Speech-Language Pathologist | 7/26/2024 | | | | For purposes of other employment | |
| | | | | | | | | |
| Leave of Absence: | | | | | | | | |
| Last Name | First Name | Position | Effective | | | | Comments | |
| Bee | Melissa | Teacher Aide - EV | 8/19/2024 - 12/13/2024 | | | | For purposes of student teaching at East View Elementary School | |
| | | | | | | | | |
| | | | | | | | | |
| Certified/Classified Appointments: | | | | | | | | |
| Last Name | First Name | Position | Effective | Hours | Salary/Wages | Replacing | Certification Information | Building |
| McKeirnan | Abbye | Keyboard Specialist - CSE Secretary | 7/17/2024 | | \$15.80 | Devon Winters | Probationary | OHS - District I |
| Krotz | Heather | Teacher Aide | 7/17/2024 | | \$15.91 | New Position | Probationary | OHS |
| | | | | | | | | |
| Last Name | First Name | Position | Effective | Hours | Salary/Wages | Replacing | Certification Information | Tenure Area/I |
| Keesler | Sydni | Occupational Therapist | 7/1/2024 | | \$50,793 | Darla Kent | Working toward National Board for the Certification of Occupational Therapy (NBCOT) Certification | |

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| | | | | | | | | |
|--------------|----------|--|-----------|--|---------|-------------------|---|--|
| Davis | Morgan | Special Education Teacher - OIMS | 7/1/2024 | | Step 4 | Jessica Myers | Students With Disabilities (Grades 1-6) Initial Certificate | Probationary Appointment to the Special Education Tenure Area; 7/1/2024 - 6/30/2028 eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in at least 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. |
| Poling | Jennifer | English Teacher - OHS | 7/17/2024 | | Step 5 | Lou Ventura | English Language Arts (7-12) Initial Certificate | Probationary Appointment to the Academic Tenure Area of English; 7/17/24 - 7/16/28; eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. |
| Wolcott | Joseph | English Teacher - OHS | 7/17/2024 | | Step 18 | Elaine Snyder | English Language Arts (7-12) Transitional G Certificate | Probationary Appointment to the Academic Tenure Area of English; 7/17/24 - 7/16/28; eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. |
| Harris | Andrea | Music Teacher - OIMS | 7/17/2024 | | Step 4 | Chista Stein | Music, Initial Certificate | Probationary Appointment to the Special Subject Tenure Area of Music; 7/17/24 - 7/16/28; eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. |
| Sayers | Chad | Music Teacher - OIMS | 7/17/2024 | | Step 13 | Christopher Knapp | Music, Initial Reissuance | Probationary Appointment to the Special Subject Tenure Area of Music; 7/17/24 - 7/16/28; eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. |
| Peterso n | Brandi | Long-Term Substitute English Teacher - OHS | 7/17/2024 | | Step 2 | Michael Thompson | Working toward English certification | Non-Probationary Appointment to the Long-Term Substitute English Teacher position effective July 17, 2024 - June 30, 2025. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement. |

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| Herrick | Justice | Social Studies Teacher - OIMS | 7/17/2024 | | Step 2 | Brionna Howard | Social Studies (7-12), Initial Certification | Probationary Appointment to the Academic Tenure Area of Social Studies; 7/17/24 - 7/16/28; eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year. |
|--|------------|---|--|-----------|-------------------------------|------------------------|--|--|
| Spangenberg | Lawrence | Interim East View Elementary Principal | 7/17/2024 - 09/20/2024 | | Daily Rate: \$550.00 per diem | Laura Hodara | School District Administrator, Certification | Interim Elementary Principal Appointment for East View Elementary School |
| Anastasia | Kaleigh | Math Teaching Assistant - OIMS | 7/17/2024 | | 60% of Step 1 | Rebecca Ahearn | Teaching Assistant, Level 1 | Probationary Appointment to the Teacher Assistant Tenure Area, 7/17/24 - 7/16/28. |
| Finefrock | Breeanna | Long-Term Substitute English Teacher - OIMS | 7/17/2024 | | Step 2 | Breanna Bump | Working towards certification | Non-Probationary Appointment to the Long-Term Substitute English Teacher position effective July 17, 2024 - June 30, 2025. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement. |
| | | | | | | | | |
| Coaching and Extra-Curricular Appointments: | | | | | | | | |
| Last Name | First Name | Address | Position | Effective | Hours | Salary/Wages | Replacing | Certification Information |
| Frentz | Susan | | Student Activity Treasurer - High School | 7/1/2024 | | Index .09 (\$5,311) | | |
| Frentz | Susan | | Student Activity Treasurer - Middle School | 7/1/2024 | | Index .06 (\$2,925) | | |
| Lapi | Cole | | Boys Varsity Soccer Assistant Coach | 7/1/2024 | | Index .046 (\$1,950) | | |
| Meyers | Cameron | | Modified Football Coach | 7/1/2024 | | Index .070 (\$2,967) | | |
| Boehmer | Casey | | JV Cheerleading Coach | 7/1/2024 | | Index .035 (\$1,484) | | |
| Ventura | Sally | | Creative Writing Club (Grades 8-12) | 7/1/2024 | | Index .015 (\$636) | | |
| Ventura | Sally | | OHS Newspaper | 7/1/2024 | | Index .075 (\$3,179) | | |
| Bess-Edwards | Amanda | | OIMS RTI Coordinator - Shared Position | 7/1/2024 | | Shared Stipend - \$430 | | |
| Ahl | Stephan | | French Club | 7/1/2024 | | Index .015 (\$636) | | |
| Filjones | Mary | | SADD Club Advisor | 7/1/2024 | | Index .015 (\$636) | | |

Ayes 7

Nays 0 Abstain 1

Motion Carried

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R. Bee – wife on the list

Moved by R. Bee, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to appoint the attached list of individuals, to assist in the implementation of the 2024 Summer School Program per the OTA Contract:

2024 Summer
School
Appointments –
OTA

K-12 (Gen Ed & SPED) Summer Substitutes

Teachers

- Jillian Deschler
- Laura Cawley
- Amy Bay
- Kathy Searles
- Sheila Yaffe
- Angela Mest

Ayes 8

Nays 0

Motion

Moved by R. Bee, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to appoint the list of individuals to implement the 2024 Summer School Programs at their hourly rate of pay as of July 1, 2024:

2024 Summer
School
Appointments –
OESPA

K-12 (Gen Ed & SPED) Summer Substitutes and Lunch program aides (cafeteria staff)

Lunch Program

- Gail Miller
- Edna Ewings
- Nicole Herbert
- Marlene Stadtler
- Substitute: Samina Naz

Aides

- Ashley Moody
- Delaney Mazza
- Jill Mazza
- Brynn Ackerman
- Andrew Sherburne
- Doug Bushnell
- Kyla Jackson
- Anna Mest

Ayes 8

Nays 0

Motion

Informational Items:

1. BOE Annual Reorganization Meeting - Tuesday, July 16 at 6:30 pm
2. BOE Regular Meeting - Tuesday, July 16th immediately following the Reorg Meeting
3. Audit/Finance - Thursday, July 18th at 4:00 pm - CANCELLED
4. Public Hearing - District Safety Plan - July 30th at 6:00 pm
5. BOE Regular Meeting - Tuesday, July 30th at 6:30 pm

Informational Items

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Moved by L. Filbert, seconded by R. Bee, to adjourn from the Regular Meeting and enter Executive session at 7:25 pm to discuss personnel. Michael Irizarry invited to attend. Action will be taken after Executive Session.

Executive Session

Ayes 8

Nays 0

Motion Carried

Michael exited Executive Session

Moved by J. Fuentes, seconded by R. Hauser, to adjourn from Executive Session at 7:53 pm and reconvene to the Regular Meeting and adjourn from the meeting.

Reconvene to
Regular Meeting

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by K. Stevens, RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the resignation of Laura Hodara, effective July 31, 2024, be accepted pursuant to the terms of an Agreement previously executed by Ms. Hodara, which the Superintendent is hereby authorized and directed to execute on behalf of the District.

Laura Hodara
Resignation
Accepted;
Superintendent
Directed to Execute
Agreement

Ayes 8

Nays 0

Motion Carried

Moved by R. Hauser, seconded by L. Filbert, BE IT RESOLVED, that the Board of Education approve the appointment of the following candidate, Mr. Lawrence Spangenburg to the position of Interim Principal of East View. The Interim Principal will be compensated at a per diem rate of \$550.00. Mr. Spangenburg will be employed on an as needed basis as determined by the Superintendent of Schools. Effective start is July 17, 2024. This position is a non-tenure and non-probationary position and will be terminated at the time deemed appropriate by the Superintendent and the Board of Education.

Lawrence
Spangenburg
Appointed Interim
Principal of East
View

Ayes 8

Nays 0

Motion Carried

Moved by R. Hauser, seconded by L. Filbert, to adjourn from the Regular Meeting at 7:59 pm

Adjournment

Ayes 8

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

July 22, 2024